









TIP-SOP-011 - Operating the Grain Chute


Sop Title:	Operating the Grain Chute	Sop No:	TIP-SOP-011
Sop Location:	Multiple	Associated Documents:	TIP-SWMS-011 TIP-OPL-023
Date of Issue:	29/05/2025	Next Review Date:	29/05/2027
Issue Version:	1.0	Authorised By:	Jeremy Wee
Frequency:	When required		
Purpose:	Safe operation of grain chute to lower axle or gross weight		
Responsibility:	Tipper driver	Requirements:	Tipper truck and trailer Overhead powerlines alarm UHF radio Correct site PPE <ul style="list-style-type: none"> - High Visibility clothing - Long Pants & Sleeves - Hard Hat - Safety Glasses - Gloves - Shovel - Bannister brush - Safety boots
Compliance:	PPE Requirements:		
- WHS Act 2011 - WHS Regulation 2017		     	

Step	Activity	Safety/ Quality/ Performance Notes	Photo
If overloaded more than 500 kgs on the truck, tip off both the dog trailer and the truck If overloaded more than 500 kgs on the dog trailer, only tip the dog trailer, refer to TIP-SOP-005 General Tipping If overloaded not more than 500 kgs on truck or dog trailer proceed to next step USE OF THE GRAIN CHUTE TO BE ONLY USED WITH QUARRY PRODUCTS!			
1.	Proceed to designated tip off area	- Ensure positive communications - Use the load adjustment mirror to check the placement of material where possible	


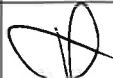
TIP-SOP-011 - Operating the Grain Chute

Step	Activity	Safety/ Quality/ Performance Notes	Photo
2.	Position the vehicle to use grain chute	<p>Dog Trailer</p> <ul style="list-style-type: none"> - Ensure firm and level ground - Ensure the dolly wheels are aligned straight with dog trailer - May raise the body to shift the load towards tailgate - If raising the body, ensure to keep the tailgate closed - Engage PTO, raise tipper body - Position tipper hoist control in HOLD position - Ensure body going up straight - Do not raise the body higher than stage 3 - Disengage PTO - Ensure the body is completely lowered before operating grain chute - Exit cab - Remove the shovel and bannister brush from storage location - Walk to the grain chute <p>Truck</p> <ul style="list-style-type: none"> - Ensure firm and level ground - May jack-knife (in a "Z") - May raise the body to shift the load towards tailgate - Ensure body going up straight - Do not raise the body higher than stage 2 - Ensure the body is completely lowered before operating grain chute - Exit the cab - May require to set up safe work zone - Must wear gloves - Remove the shovel and bannister brush from storage location - Walk to the grain chute 	 

TIP-SOP-011 - Operating the Grain Chute

Step	Activity	Safety/ Quality/ Performance Notes	Photo
3.	Operate the grain chute	<ul style="list-style-type: none"> - Place both hands on the grain chute handle - Open grain chute - Do not lift above your shoulders - Control the amount of material required to discharge by closing or opening the grain chute - May use the shovel to agitate the flow - Do not shovel out - Close grain chute 	
4.	Clean up	<ul style="list-style-type: none"> - Sweep off the grain chute area - Sweep off the drawbar - Sweep off the dog trailer - Return the bannister brush and shovel to its storage location - Remove safe work zone if required - Enter the cab 	
5.	Exit designated tip off area	<ul style="list-style-type: none"> - Ensure grain chutes are closed - Positive communications - Follow site TMP 	

Prepared By / Review Team

Name	Position	Signature	Date
Marko Kasap	Driver Trainer / Safety Committee Member		29/05/2025
Victoria Piserchia	Supervisor		29/05/2025

Authorisation

I have checked this Standard Operating Procedure (SOP) and confirm that it is authorised for use.

Person supervising the work	Signature	Date
Jeremy Wee		29/05/2025